

HOW TO APPLY

Application payment procedure

Step 1: Payment of **Rs:500.00** as an application fee should be paid to the People's Bank.

- Bank Name: People's Bank
- Bank branch: Thimbirigasyaya
- Account number: 322090300016
- Account name: "Main Collection Account – University of Colombo"

Instructions for Online Payment

1. Use the web link of <https://pay.cmb.ac.lk> to make the online payment.

2. Select the appropriate payment type.

Application fee- **"Application Fee – Certificate Course - CODL"**

3. Fill your name and the NIC number.

4. Enter the correct code.

Course fee code- **(12 digits Account Number)**

5. Select the card type (Visa or Master)

6. Fill the payment amount (Please note that bank will charge 1% service charge)

7. Confirm the details and proceed the payment by giving your bank card details.

8. Print and save the payment confirmation (pdf version) and submit.

Instructions for Bank Payment

Application fee payment can be made at any People's Bank Branch using a normal deposit using given Account Number to **"University of Colombo -Main collection account"** as the Account Name. If the Bank says that the account number is not valid, **please request them to treat it as a bill payment.**

IMPORTANT

- Do not use cash deposit machines (CDM) to make any payment.
- The application code cannot be used as an account number for normal fund transfers from your accounts.
- An Online payment facility service charge of 1% of the total payment will be charged by the bank from the payee.

Step 2: Fill the Google Form by attaching below scanned documents.

- Payment slip
 - NIC
 - Birth Certificate
 - G.C.E. O/L Certificate
 - Any other English Qualification (optional)
 - Passport size photograph
- and submit the form.

Note: The eligible candidates will be informed after reviewing all the applications and will be sent the instructions for the registration.

Thank You

For any clarifications, please contact us.

Tel: 0112595953

WhatsApp: 0728555975